



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize Contract Amendment #2 with Crown Castle Fiber LLC (ITB-2019-068-JH) for Internet Circuit Services in various college-wide locations to revise the College's invoice contact and extend payment terms from Net 30 to Net 60, allowing adequate time to process payments without late fees.  
Fiscal Impact: 0.00 (cumulative amount \$484,540.00).**

**Presenter(s): Raj Mettai, Chief Information Officer**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.**

This is to amend the contract with Crown Castle Fiber LLC, which was awarded by Broward College via solicitation ITB-2019-068-JH for the delivery of campus internet circuits and services at various college-wide locations. This is needed to revise the College's contact person for invoices and payments as well as to modify the payment terms from Net 30 to Net 60. This would allow the College sufficient time to process payments without incurring any late fees.

- 2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** The procurement process used was a formal solicitation process via an Invitation To Bid (ITB-2019-068-JH) in accordance with FLDOE Rule 6A-14.0734(1)(b) and College Procedure A6Hx2-6.34.
- 3. For purchases with a cost in excess of [\$10,000], describe business rationale for the purchase and how it was procured.**

- a. **What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** This is not applicable.
- b. **How does the purchase support the Strategic Business Plan.** This is not applicable.
- c. **If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** This is not applicable.
- d. **If a competitive solicitation process was conducted by the College, describe the process.**

The Information Technology Department released an invitation to Bid (ITB) for proposals on October 23rd, 2018. The ITB requested bids from qualified vendors for the delivery of 1Gbps internet circuits at the following locations: North Campus, Central Campus, South Campus, and the Downtown Campus. Crown Castle Fible, LLC was the selected company for the award due to their cost-effective proposal provided to the College. They are a fiber solutions provider with 20-years of experience with communication infrastructure across the country.

- 4. Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**This Executive Summary is approved by:  
Raj Mettai, Chief Information Officer**

APPROVAL PATH: CS 103 Crown Castle Fiber LLC (ITB-2019-068-JH) Amendment #2

|  |                            |            |
|--|----------------------------|------------|
| Prepare Executive Summary              | Ronaine Jones              | 10/17/2024 |
| Auto Complete - No IT Review Needed    | Ronaine Jones              | 10/18/2024 |
| Department Head 1 Review               | Alina Gonzalez             | 10/18/2024 |
| Departments Approved-Auto Complete     | Ronaine Jones              | 10/30/2024 |
| Auto Complete-No IT Review Needed      | Raj Mettai                 | 10/30/2024 |
| Department Head 2 Review               | Raj Mettai                 | 10/27/2024 |
| Department Head 3 Review               | Donald Astrab              | 10/29/2024 |
| Contracts Coordinator Review           | Natalia Triana-Aristizabal | 10/30/2024 |
| Procurement Review                     | Orlando Aponte             | 11/1/2024  |
| Budget Review - Pending Fund Approvals | Christine Sims             | 11/7/2024  |
| CFO Review                             | Rabia Azhar                | 11/14/2024 |
| Attorney Review                        | Kristina Raattama          | 11/16/2024 |
| Awaiting Contract Committee Approval   | Elizabeth Beavin           | 12/3/2024  |



**AMENDMENT #2 TO THE CAMPUS INTERNET CIRCUITS AND SERVICES AGREEMENT**

**THIS AMENDMENT** is made and entered into as of this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between

**THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA**  
(hereafter referred to as BC),  
a political subdivision of the State of Florida,  
whose mailing address is  
111 East Las Olas Blvd, Fort Lauderdale, Florida 33301

and

**CROWN CASTLE INTERNATIONAL CORPORATION  
DBA CROWN CASTLE FIBER LLC**  
(hereafter referred to as Vendor),  
a limited liability company,  
who is located at  
8020 Katy Freeway, Houston, Texas 77024

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**WHEREAS** the parties entered into an agreement for **CAMPUS INTERNET CIRCUITS AND SERVICES** with an Effective Date of March 13, 2019, as may have been amended;

**WHEREAS** the Agreement may be amended only when reduced to writing and signed by both parties; and

**WHEREAS** the parties desire to amend the Agreement.

**NOW and THEREFORE**, the **CAMPUS INTERNET CIRCUITS AND SERVICES (ITB-2019-068-JH)** Agreement is amended as follows:

1. **Invoices and Payments.** Section 1 of the Contract for Services is hereby deleted in its entirety and replaced with the following:

**1. INVOICES AND PAYMENTS.**

A copy of all invoices (including an itemization of the date, hours, expended, and description of the deliverable) shall be sent to the attention of Alina Gonzalez, agonza13@broward.edu. Invoices may be submitted via email, facsimile or U.S. mail. The time at which payment will be due from the College will be approximately sixty (60) days from receipt of an undisputed

invoice, acceptance of deliverables, and upon satisfaction of the College conditions that are detailed herein.

- 2. **Authority.** Each person signing this Amendment on behalf of a party individually warrants that he or she has full legal power to execute this Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Amendment.
- 3. **Signatures.** This Amendment may be signed and sent electronically by the parties. All signed counterparts will be deemed originals and together shall constitute the entire Amendment.
- 4. **No further amendments.** All remaining terms in the Agreement remain the same.

**IN WITNESS WHEREOF**, the parties or their duly authorized representatives hereby execute this Amendment on the date first written above.

**FOR VENDOR**

CROWN CASTLE FIBER LLC

By\_\_\_\_\_

Name\_\_\_\_\_

Title\_\_\_\_\_

**FOR BC**

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

By\_\_\_\_\_

Name\_\_\_\_\_

—

Title\_\_\_\_\_